Государственное автономное образовательное учреждение

высшего образования Ленинградской области **ЛЕНИНГРАДСКИЙ ГОСУДАРСТВЕННЫЙ УНИВЕРСИТЕТ ИМЕНИ А. С. ПУШКИНА**

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| «Утверждаю»Проректор по учебно-методической работеС.Н. Большаков |

**РАБОЧАЯ ПРОГРАММа**

учебной дисциплины ОП.05 ИНОСТРАННЫЙ ЯЗЫК (ПРОФЕССИОНАЛЬНЫЙ)

по специальности среднего профессионального образования

46.02.01 Документационное обеспечение управления и архивоведение

Санкт-Петербург

2021

Рабочая программа учебной дисциплины ОП.05 Иностранный язык (профессиональный) разработана на основе Федерального государственного образовательного стандарта (далее – ФГОС) по специальности среднего профессионального образования (далее – СПО) 46.02.01 Документационное обеспечение управления и архивоведение.

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Рассмотрено на заседании ПЦК профессиональных дисциплин.

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# 1. ПАСПОРТ РАБОЧЕЙ ПРОГРАММЫ УЧЕБНОЙ ДИСЦИПЛИНЫ

**1.1. Область применения программы**

Рабочая программа учебной дисциплины является частью рабочей основной профессиональной образовательной программы в соответствии с ФГОС по специальности СПО 46.02.01 Документационное обеспечение управления и архивоведение (базовая подготовка).

Рабочая программа может быть использована в дополнительном профессиональном образовании и профессиональной подготовке работников в области документационного обеспечения управления при наличии среднего (полного) общего образования по профессии.

**1.2. Место дисциплины в структуре основной профессиональной образовательной программы**

Учебная дисциплина «Иностранный язык (профессиональный)» относится к профессиональному учебному циклу основной профессиональной образовательной программы.

Учебная дисциплина предусматривает профессионально-ориентированное изучение английского языка. Программа отражает современные тенденции и требования к обучению и практическому владению английским языком в повседневном общении и профессиональной деятельности, направлена на повышение общей и коммуникативной культуры специалистов среднего звена, совершенствование коммуникативных умений и навыков, повышение качества профессионального образования. Учебная дисциплина учитывает межпредметные связи с другими дисциплинами.

**1.3. Цели и задачи дисциплины – требования к результатам освоения дисциплины**

Содержание дисциплины ориентировано на формирование у студентов следующих компетенций:

ОК 1. Понимать сущность и социальную значимость своей будущей профессии, проявлять к ней устойчивый интерес.

ОК 2. Организовывать собственную деятельность, выбирать типовые методы и способы выполнения профессиональных задач, оценивать их эффективность и качество.

ОК 3. Принимать решения в стандартных и нестандартных ситуациях и нести за них ответственность.

ОК 4. Осуществлять поиск и использование информации, необходимой для эффективного выполнения профессиональных задач, профессионального и личностного развития.

ОК 5. Использовать информационно-коммуникационные технологии в профессиональной деятельности.

ОК 6. Работать в коллективе и команде, эффективно общаться с коллегами, руководством, потребителями.

ОК 7. Брать на себя ответственность за работу членов команды (подчиненных), результат выполнения заданий.

ПК 1.1. Координировать работу организации (приемной руководителя), вести прием посетителей.

ПК 1.2. Осуществлять работу по подготовке и проведению совещаний, деловых встреч, приемов и презентаций.

ПК 1.3. Осуществлять подготовку деловых поездок руководителя и других сотрудников организации.

В результате освоения дисциплины обучающийся должен **уметь**:

* работать с профессиональными текстами на иностранном языке;
* составлять и оформлять организационно-распорядительную документацию на иностранном языке;
* вести переговоры на иностранном языке;

В результате освоения дисциплины обучающийся должен **знать**:

* практическую грамматику, необходимую для профессионального общения на иностранном языке;
* особенности перевода служебных документов с иностранного языка

**1.4. Рекомендуемое количество часов на освоение программы**

**дисциплины:**

Максимальной учебной нагрузки обучающегося 170 часов, в том числе:

обязательной аудиторной учебной нагрузки обучающегося 100 часов;

самостоятельной работы обучающегося 54 часа;

консультаций 16 часов.

форма контроля: 5 семестр - другие формы контроля, 6 семестр – дифференцированный зачет.

# 2. СТРУКТУРА И СОДЕРЖАНИЕ УЧЕБНОЙ ДИСЦИПЛИНЫ.

2.1. Объем учебной дисциплины и виды учебной работы.

|  |  |
| --- | --- |
| **Вид учебной работы** | **Объем часов** |
| Максимальная учебная нагрузка (всего)  | *170* |
| Обязательная аудиторная учебная нагрузка (всего)  | *100* |
| в том числе: |  |
| практические занятия  | *100* |
| Самостоятельная работа обучающегося  | *54* |
| Консультации | *16* |
| Промежуточная аттестация 5 семестр - другие формы контроля, 6 семестр – дифференцированный зачет |

**2.2. Тематический план и содержание учебной дисциплины Иностранный язык (профессиональный).**

|  |  |  |  |
| --- | --- | --- | --- |
| **Наименование разделов и тем** | **Содержание учебного материала, практические работы, самостоятельная работа обучающихся** | **Объем Часов** | **Уровень Освоения** |
| 1 | 2 | 3 | 4 |
| **Раздел 1** | **Производственно-направленный** |  |  |
| Тема 1.1. Иностранный язык - язык делового общения | **Практические занятия**.  | **8** | 2-3 |
| Лексический материал по теме «Иностранный язык - язык делового общения». | 2 |
| Роль иностранного языка в сфере профессионального общения. Иностранный язык - средство межкультурной коммуникации. Значение и знания иностранного языка в организации практической деятельности специалиста по делопроизводству. | 2 |
| Фонетика: Корректировка фонетических навыков. Фонетическая транскрипция. Грамматика: Порядок слов в предложении. Порядок слов в самостоятельном повествовательном предложении. Порядок слов в вопросительном предложении | 2 |
| Порядок слов в восклицательном предложении. Порядок слов в побудительном (повелительном) предложении. | 2 |
| **Самостоятельная работа обучающихся**Грамматические упражнения | **2** |  |
| Тема 1.2.Английский язык и формы его существования | **Практические занятия** | **6** | 2-3 |
| Лексический материал по теме «Английский язык и формы его существования». Англоговорящие страны. Английский язык - где и сколько? Англоговорящие группы населения. Наречия и диалекты. Литературный английский язык | 2 |
| Фонетика: Гласные звуки в английский языке | 2 |
| Грамматика: Утвердительные и отрицательные предложения. Средства выражения отрицания. Место второстепенных членов предложения. | 2 |
| **Самостоятельная работа обучающихся**Грамматические упражнения | **2** |  |
| Тема 1.3 Знакомство  | **Практические занятия**. | **6** | 2-3 |
| Лексический материал по теме «Знакомство». | 2 |
| Биография. Круг друзей. Дом. Увлечения. Разговорная лексика: "Давайте знакомиться!" | 2 |
| Фонетика: Гласные звуки в английском языке | 2 |
| **Консультация**: Грамматика: Артикль. Употребление определенного и неопределенного артикля. Отсутствие артикля перед именами существительными. | 2 |  |
| **Самостоятельная работа обучающихся**Тема "Давайте знакомиться!"Составление функциональных ситуаций по теме. | **3** |  |
| Тема 1.4 Моя семья | **Практические занятия**.  | **6** | 2-3 |
| Лексический материал по теме «Моя семья».Родители. Род их деятельности. Взаимоотношения с родителями. Ближайшие родственники | 2 |
| Фонетика: Гласные звуки в английском языке | 2 |
| Грамматика: Имя существительное. Образование множественного числа имен существительных. | 2 |
| **Самостоятельная работа**: Выполнение грамматических упражнений | **2** |  |
| Тема 1.5 Мой колледж | **Практические занятия** | **6** | 2-3 |
| Лексический материал по теме «Мой колледж» | 2 |
| Местонахождение колледжа. Описание здания колледжа. Специальности, изучаемые на базе колледжа. Традиции колледжа. Достижения | 2 |
| Фонетика: Согласные звуки в английском языке | 2 |
| **Консультация**: Грамматика: Имя существительное. Склонение имен существительных. | 2 |  |
| **Самостоятельная работа**: Выполнение грамматических упражнений | **2** |  |
| Тема 1.6 Мой рабочий день | **Практические занятия** | **6** | 2-3 |
| Лексический материал по теме «Мой рабочий день». Описание рабочего дня с утра до вечера | 2 |
| Фонетика: Согласные звуки в английском языке. | 2 |
| Грамматика: Имя прилагательное. Сравнительная форма имен прилагательных | 2 |
| **Самостоятельная работа обучающихся**Тема "Мой рабочий день"1. Составление функциональных ситуаций по теме.2. Найти русский перевод пословицам и поговоркам по теме. | **3** |  |
| **Консультация** «Местоимения: указательные (this/these, that/those) с существительными». | **2** |  |
| Тема 1.7 Структура организации | **Практические занятия**. | **4** | 2-3 |
| Лексический материал по теме «Структура организации».Качества хорошего сотрудника. Названия должностей. Работа и обязанности. Клише речевого этикета – формы обращения к собеседнику в английском языке. | 2 |
| Фонетика: Гласные звуки в английском языке.Грамматика: Артикль. Употребление определенного и неопределенного артикля. Отсутствие артикля перед именами существительными | 2 |
| **Самостоятельная работа обучающихся**Выполнение грамматических упражнений. | **2** |  |
| **Консультация** «Понятие согласования времен и косвенная речь». | **2** |  |
| Тема 1.8 Профессии, связанные с делопроизводством | **Практические занятия** | **6** | 2-3 |
| Лексический материал по теме «Профессии, связанные с делопроизводством».Устройство на работу. Резюме. Режим работы. | 2 |
| Фонетика: Гласные звуки в английском языке | 2 |
| Грамматика: Имя существительное. Образование множественного числа имен существительных | 2 |
| **Самостоятельная работа обучающихся**Составление диалогического высказывания о своей будущей специальностиВыполнение грамматических упражнений | **4** |  |
|  | **Контрольная работа** | **2** | 2-3 |
| Тема 1.9 Имидж делового человека | **Практические занятия** | **8** | 2-3 |
| Лексический материал по теме «Имидж делового человека». | 2 |
| Компоненты имиджа делового человека: профессиональные, культурные, этичные. Внешний вид. Клише речевого этикета – изложение просьбы. | 4 |
| Фонетика: Согласные звуки в английском языке | 2 |
| **Самостоятельная работа обучающихся**Эссе «Имидж делопроизводителя». Выполнение грамматических упражнений | **6** |  |
| **Консультация:** Грамматика: Имя прилагательное. Сравнительная форма имен прилагательных | **2** |  |
| Тема 1.10Деловой этикет и протокол, этика делового общения. | **Практические занятия**. | **10** | 2-3 |
| Лексический материал по теме «Деловой этикет и протокол. Этика делового общения».Правила делового этикета: деловая речь, пунктуальность, внешний вид | 4 |
| Правила делового протокола | 2 |
| Фонетика: Гласные в открытом и закрытом слоге | 2 |
| Грамматика: Имя прилагательное. Сравнительная форма имен прилагательных | 2 |
| **Самостоятельная работа обучающихся**Тема "Деловой этикет"Составление функциональных ситуаций по теме.Выполнение грамматических упражнений | **6** |  |
| **Консультация**: Гласные в открытом и закрытом слоге | **2** |  |
| Тема 1.11 Документация. Ведение регистрации и учета | **Практические занятия** | **10** | 2-3 |
| Лексический материал по теме «Документация. Ведение регистрации и учета». | 2 |
| Деловая переписка. Деловые письма. Официальные письма. Текстовое редактирование. Документация деловых сделок | 4 |
| Фонетика: Согласные звуки в английском языке | 2 |
| Грамматика: Имя существительное. Склонение имен существительных. | 2 |
| **Самостоятельная работа**: Составление делового письма. Составление текста электронного сообщения.Выполнение грамматических упражнений.. | **6** |  |
| Тема 1.12 Деловое общение. Культура телефонного разговора | **Практические занятия** | **10** | 2-3 |
| Лексический материал по теме «Деловое общение. Культура телефонного разговора».Деловое общение «В офисе, приемной». Ведение беседы на деловой встрече | 4 |
| Начало и завершение разговора по телефону. Обменделовой информацией, назначение встреч, изменение договоренностей | 4 |
| Грамматика: Степени сравнения прилагательных | **2** |
| **Самостоятельная работа:** Тема: «Телефонный разговор»Составление диалогов по теме (как назначить, перенести, отменить встречу)Выполнение дополнительных грамматических упражнений.  | **8** |  |
| **Консультация**: Согласные звуки в английском языке | **2** |  |
| Тема 1.13 Организация встреч | **Практические занятия**. | **10** | 2-3 |
| Лексический материал по теме «Организация встреч»Приглашения. Организация конференций | 2 |
| Организация командировок. | 2 |
| Фонетика: Согласные звуки в английском языке | 2 |
| Грамматика: Закрепление пройденного грамматического материала | 4 |
| **Самостоятельная работа**: Тема «Организация встречи»Составление функциональных ситуаций по теме.Составление диалогов по темеВыполнение грамматических упражнений | **8** |  |
|  | **Консультации.** Закрепление пройденного грамматического материала | **2** |  |
|  | **Дифференцированный зачет (6 семестр)** | **2** |  |
|  | ***Всего*** | **170** |  |

# 3. УСЛОВИЯ РЕАЛИЗАЦИИ РАБОЧЕЙ ПРОГРАММЫ УЧЕБНОЙ ДИСЦИПЛИНЫ

**3.1. Требования к минимальному материально-техническому**

**обеспечению**

Занятия проводятся в мультимедийной лаборатории иностранных языков (аудитория 109), которая имеет оснащение:

Количество посадочных мест – 24

Столы ученические – 12 шт.

Стулья ученические – 24 шт.

Стол преподавателя – 1 шт.

Стул преподавателя – 1 шт.

Учебная доска – 1 шт.

Шкаф книжный для наглядных пособий, учебного материала и методической литературы – 1 шт.

Комплект таблиц «Основная грамматика английского языка».

Локальная сеть с выходом в INTERNET

Системный блок с монитором – 4 шт.

Плазменный телевизор – 1 шт.

Переносной ноутбук с программным обеспечением – 1 шт.

Стойка для таблиц – 1 шт.

Помещение для самостоятельной работы (аудитория 105) укомплектовано оборудованием:

Количество посадочных мест – 42

Столы ученические – 18 шт.

Столы компьютерные – 6 шт.

Стулья ученические – 42 шт.

Стол преподавателя – 1 шт.

Стул преподавателя – 1 шт.

Учебная доска – 1 шт.

Шкаф книжный встроенный для наглядных пособий, учебного материала и методической литературы -1 шт.

Шкаф книжный для наглядных пособий, учебного материала и методической литературы -1 шт.

Системный блок с монитором для самостоятельной работы студентов - 6 шт.

Точка доступа wi-fi – 1 шт.

Проектор – 1 шт.

Экран для проектора – 1 шт.

Переносной ноутбук с программным обеспечением – 1 шт.

Программные продукты:

Libreoffice.

Использование электронно-библиотечных систем «Университетская библиотека онлайн» и «Юрайт».

**3.2. Информационное обеспечение обучения**

Перечень рекомендуемых учебных изданий, Интернет-ресурсов, дополнительной литературы

**Основная литература:**

1. Английский язык для экономистов (B1–B2) : учебник и практикум для среднего профессионального образования / Т. А. Барановская [и др.] ; ответственный редактор Т. А. Барановская. — 3-е изд., перераб. и доп. — Москва : Издательство Юрайт, 2020. — 470 с. — (Профессиональное образование). — ISBN 978-5-534-14127-6. — Текст : электронный // ЭБС Юрайт [сайт]. — URL: <https://urait.ru/bcode/467830> (дата обращения: 01.04.2021).

*2. Воробьева, С. А.* Английский язык для эффективного менеджмента. Guidelines for Better Management Skills : учебное пособие для среднего профессионального образования / С. А. Воробьева. — 2-е изд., испр. и доп. — Москва : Издательство Юрайт, 2020. — 260 с. — (Профессиональное образование). — ISBN 978-5-534-04200-9. — Текст : электронный // ЭБС Юрайт [сайт]. — URL: <https://urait.ru/bcode/453938> (дата обращения: 27.01.2021).

**Дополнительная литература:**

*1. Ашурбекова, Т. И.* Английский язык для экономистов (B1–B2) : учебник и практикум для среднего профессионального образования / Т. И. Ашурбекова, З. Г. Мирзоева. — 2-е изд., испр. и доп. — Москва : Издательство Юрайт, 2020. — 195 с. — (Профессиональное образование). — ISBN 978-5-534-08673-7. — Текст : электронный // ЭБС Юрайт [сайт]. — URL: <https://urait.ru/bcode/452103> (дата обращения: 01.04.2021).

*2. Даниленко, Л. П.* Английский язык для экономистов (B1–B2) : учебник и практикум для среднего профессионального образования / Л. П. Даниленко. — 3-е изд., испр. и доп. — Москва : Издательство Юрайт, 2020. — 130 с. — (Профессиональное образование). — ISBN 978-5-534-07991-3. — Текст : электронный // ЭБС Юрайт [сайт]. — URL:<https://urait.ru/bcode/452149> (дата обращения: 01.04.2021).

*3. Иванова, О. Ф.* Английский язык. Пособие для самостоятельной работы учащихся (В1 — В2) : учебное пособие для среднего профессионального образования / О. Ф. Иванова, М. М. Шиловская. — Москва : Издательство Юрайт, 2021. — 352 с. — (Профессиональное образование). — ISBN 978-5-534-09663-7. — Текст : электронный // ЭБС Юрайт [сайт]. — URL:<https://urait.ru/bcode/475034> (дата обращения: 01.04.2021).

*4. Купцова, А. К.* Английский язык для менеджеров и логистов (B1-B2) : учебник и практикум для среднего профессионального образования / А. К. Купцова, Л. А. Козлова, Ю. П. Волынец ; под общей редакцией А. К. Купцовой. — 2-е изд., испр. и доп. — Москва : Издательство Юрайт, 2020. — 355 с. — (Профессиональное образование). — ISBN 978-5-534-09213-4. — Текст : электронный // ЭБС Юрайт [сайт]. — URL:<https://urait.ru/bcode/450944> (дата обращения: 02.04.2021).

*5. Левченко, В. В.* Английский язык. General English : учебник для среднего профессионального образования / В. В. Левченко, Е. Е. Долгалёва, О. В. Мещерякова. — Москва : Издательство Юрайт, 2020. — 127 с. — (Профессиональное образование). — ISBN 978-5-534-11880-3. — Текст : электронный // ЭБС Юрайт [сайт]. — URL: <https://urait.ru/bcode/451034>(дата обращения: 01.04.2021).

*6. Нужнова, Е. Е.* Английский язык. Professional Reading: Law, Economics, Management : учебное пособие для среднего профессионального образования / Е. Е. Нужнова. — 2-е изд., испр. и доп. — Москва : Издательство Юрайт, 2020. — 149 с. — (Профессиональное образование). — ISBN 978-5-534-12993-9. — Текст : электронный // ЭБС Юрайт [сайт]. — URL: <https://urait.ru/bcode/448712> (дата обращения: 01.04.2021).

*7. Пестова, М. С.* Английский язык: перевод коммерческой документации (B2) : учебное пособие для среднего профессионального образования / М. С. Пестова. — 2-е изд., испр. и доп. — Москва : Издательство Юрайт, 2021. — 191 с. — (Профессиональное образование). — ISBN 978-5-534-12172-8. — Текст : электронный // ЭБС Юрайт [сайт]. — URL:<https://urait.ru/bcode/475566> (дата обращения: 01.04.2021).

*8. Чикилева, Л. С.* Английский язык для публичных выступлений (B1-B2). English for Public Speaking : учебное пособие для среднего профессионального образования / Л. С. Чикилева. — 2-е изд., испр. и доп. — Москва : Издательство Юрайт, 2020. — 167 с. — (Профессиональное образование). — ISBN 978-5-534-12960-1. — Текст : электронный // ЭБС Юрайт [сайт]. — URL: <https://urait.ru/bcode/448647> (дата обращения: 02.04.2021).

*9. Чикилева, Л. С.* Английский язык для менеджеров (B1–B2) : учебник и практикум для среднего профессионального образования / Л. С. Чикилева, Е. В. Ливская, Л. С. Есина. — 2-е изд., перераб. и доп. — Москва : Издательство Юрайт, 2020. — 203 с. — (Профессиональное образование). — ISBN 978-5-534-08492-4. — Текст : электронный // ЭБС Юрайт [сайт]. — URL: <https://urait.ru/bcode/455549> (дата обращения: 01.04.2021).

**Электронные библиотеки:**

1. ЭБС Университетская библиотека онлайн. – Режим доступа: [http://www.biblioclub.ru/](file:///%5C%5Cfs%5C%D0%A1%D0%B5%D0%BA%D1%80%D0%B5%D1%82%D0%B0%D1%80%D1%8C%5C%D0%9E%D0%B1%D1%89%D0%B8%D0%B5%5C9%20-%20%D0%A3%D0%A7%D0%95%D0%91%D0%9D%D0%AB%D0%99%20%D0%9E%D0%A2%D0%94%D0%95%D0%9B%5C%D0%A8%D0%B0%D1%85%D0%BE%D0%B2%D0%B0%5C%D0%A1%D0%9F%D0%98%D0%A1%D0%9A%D0%98%20%D0%9B%D0%98%D0%A2-%D0%A0%D0%AB%20%D0%BD%D0%BE%D1%8F%D0%B1%D1%80%D1%8C%202018%20%D0%A1%D0%9F%D0%9E%5C%20http%3A%5Cwww.biblioclub.ru%5C)

2. ЭБС Юрайт. – Режим доступа: [http://www.urait.ru/](http://www.biblio-online.ru/)

# 4. КОНТРОЛЬ И ОЦЕНКА РЕЗУЛЬТАТОВ ОСВОЕНИЯ УЧЕБНОЙ ДИСЦИПЛИНЫ

**4.1** Контроль и оценка результатов освоения дисциплины осуществляется

преподавателем в процессе проведения практических занятий, тестирования,

выполнения обучающимися индивидуальных заданий.

|  |  |  |
| --- | --- | --- |
| Результаты обучения(освоенные умения, усвоенные знания) | Коды формируемых профессиональных и общих компетенций | Формы и методы контроля и оценки результатов обучения |
| *В результате освоения дисциплины**обучающийся должен уметь:* - работать с профессиональными текстами на иностранном языке;- составлять и оформлять организационно-распорядительную документацию на иностранном языке;- вести переговоры на иностранном языке;*В результате изучения учебной дисциплины обучающийся должен знать:*- практическую грамматику, необходимую для профессионального общения на иностранном языке;- особенности перевода служебных документов с иностранного языка | *ОК 1-7**ПК 1.1 – 1.3* | *Формы контроля обучения:*– домашние заданияпроблемного характера;– практические задания поработе с информацией,документами, литературой;–защита индивидуальных игрупповых заданийпроектного характера.*Методы оценки результатов**обучения:*- накопительная системабаллов, на основе которойвыставляется итоговаяотметка.- традиционная системаотметок в баллах за каждуювыполненную работу, наоснове которых выставляетсяитоговая отметка;– мониторинг ростатворческойсамостоятельности и навыковполучения нового знаниякаждым обучающимся. |

**4.2. Фонд оценочных средств.**

**Задания для текущего контроля**

**Test yourself 1**

**1. Rearrange the words to make requests and offers.**

1. name / I / your / Could / have / ?Could I have your name?
2. meet / at / like / to / I’d / 6.00 pm
3. Can / take / you / message / for / I / a /?
4. manager / I’d / to / speak / the / to / like
5. help / you / I / Can / ?
6. your / have / Can / passport / I / ?
7. a / I’d / room / like / double
8. me / tell/ you / Could / number / my / room /?

**2. Correct the sentences.**

1) Are there Internet access? Is there Internet access?

2) There aren’t a car park.

3) There’s 300 rooms.

4) Is there any disabled facilities?

5) There are an exchange bureau.

6) Are there a minibar in the room?

7) There isn’t any shops.

8) Is there any cloakrooms?

**3. Make questions and short answers with do/does, don’t/doesn't.**

1) …Do …. you have any luggage? Yes, I……do……….

2)…………. the hotel have a laundry? No, it………………

3)…………. she want to book a room? Yes, she…………….

4)…………. you work in reception? No, I……………….

5)…………. he speak English? Yes, he………………

6)…………. we have a parking space? Yes, you…………….

7)…………. she know the city? No, she…………….

8)…………. they have any children? Yes, they…………….

**4. Complete the sentences with prepositions of time: on, at, in, from ... to.**

1) Is the bar open …on….Sundays?

2) I work …………7.00 am ………….4.00 pm.

3) The swimming pool closes ……………the evening.

4) We serve breakfast …………….8.00 am………… 9.30 a.m. …………… the weekend.

5) The new hotel opens …………….. two months.

6) The autumn season starts ………………September.

7) I’d like to book a table for three …… 3rd January.

8) Do you close ………………. Christmas?

**5. Write the dates in British English.**

1) 07/03 The seventh of March

2) 23 May

3) 08/10

4) 16th January

5) 10/09/08

6) 3 December

7) 12/02

8) 22nd July

**Test yourself 1 (2)**

**6. Now write the dates in American English.**

1) 07/03 ……July (the) third……………………..

2) 23 May

3) 08/10

4) 16th January

5) 10/09/08

6) 3 December

7) 12/02

8) 22nd July

**7. Write the times in the two different ways.**

1) 7.20 ...seven twenty... / …twenty past seven….

2) 5.55

3) 12.10

4) 3.45

5) 8.30

6) 1.00

7) 9.15

8) 11.40

**8. Complete the sentences with am, is, or are. Use short forms if appropriate.**

1) My name…….’s …… Anne.

2) We ………….. in a hotel in Bangkok.

3) I ……………… a receptionist.

4) ……………….you in room 302?

5) John ……………….in the restaurant.

6) ……………….the room on the ground floor?

7) They ………………..in the lounge.

8) ………………..they in the restaurant?

**9. Complete the sentences and questions with the correct form of the Present Simple.**

1) The bar ….opens….. (open) at 7.00.

2) …………they often…………… (visit) Chicago?

3) Scott ………………….. (not work) in Sydney.

4) …………you ……………(live) in Tokyo?

5) The hotel ………………….. (have) 250 rooms.

6) ………the restaurant …………(seat) 85 people?

7) The restaurant ………(serve) over 200 customers a day.

8) I ……………(not go) to London every week.

**Test yourself 2**

**1. Complete the sentences with the correct possessive adjective.**

1) Jack Green is the hotel manager. He’s in ……his……….office.

2) We can’t help you at the moment because …………………computer system isn’t working.

3) I’m afraid I can’t find ……………key card. Do you have another?

4) The guests from Japan would like……… luggage now.

5) What time is …………………train? Do you have the ticket?

6) Mrs. Bell would like lunch in .…………. room.

7) Can I contact the hotel? Do you have ……………. email address?

**2. Put the words in the correct order to make requests and offers.**

1) lemon / you / like / ice / Would / and /? Would

you like ice lemon?

2) smoke / in / Can / here / I /?

3) reservation / Shall / check / I / your /?

4) menu / I / a / have / Could /?

5) like / more / Would / some / you /?

6) Could / the / pool / I / swimming / use /?

**3. Complete the sentences with a/an or the.**

1) Is there ………an……. exchange bureau in the hotel?

2) A: Can I leave ……………………….. message in reception?

B: Certainly, sir. Is this ………………… message?

3) This is ………………… bar I like.

4) A: I’d like to have ………………………. sauna.

B: Of course ………………………. sauna is open from 8.00 a.m. to 8.00 p.m.

5) Would you like ………………………… aperitif?

6) A: There’s ………………… key card on the desk.

B: Yes, but it isn’t ………………………… key card for Mr. Nagy’s room.

**4. Complete the sentences with a/an or some.**

1) There’s …….some……. ice in the minibar.

2) Could I have ………………… aperitif?

3) We have ……………………. group from Sweden here at the moment.

4) Can I give you ………………………. advice?

5) Would you like ……………………….. large whisky or …………….. small one?

6) …………………… Japanese businessmen are in reception.

**5. Complete the sentences with some or any.**

1) Would you like ……some......wine with your meal?

2) Are there ………guests from Thailand in the hotel?

3) Table 5 wants ……………………water.

4) Excuse me, but there isn’t ……hot water in my room.

5 I’d like ………………dessert, please.

6 Do you have …………………euros?

**Test yourself 3**

**1. Complete the sentences using the comparative form of the adjective in brackets.**

1) The chicken is …cheaper… (cheap) than the fillet steak.

2) The rooms on the second floor are ……………… (comfortable) than those on the ground floor.

3) City hotels are often …………… (big) than country hotels.

4) Onions have a …………(strong) smell than carrots.

5) This room is ……………. (good) for a family than that one.

6) The Chilean Merlot isn’t as ………………. (smooth) as the French Merlot.

**2. Complete the sentences with the Present Simple active or passive of the verbs in brackets**.

1) We ………open…….. (open) the restaurant every day at 12.00.

2) The rooms …………………(clean) every morning.

3) First, you ……………………….(chop) the onions.

4) Champagne ……………… (produce) in France.

5) You ………………… (not cook) smoked salmon.

6) The dish ………………………… (not serve) hot. It ………………….. (serve) cold.

**3. Check the Past Simple of the verbs.**

Prepare know take leave fill in order

**Now complete the sentences with one of the verbs.**

1) I ……filled in…….. the registration card when I checked in.

2) The chef ………………… a special meal for the child’s birthday.

3) He ……………………. that something was wrong.

4) Table 24 …………………… three bottles of champagne last night.

5) They …………………….their bags at reception.

6) The porter …………………. the bags up to their room.

**4. Complete the dialogue between a manager and a new receptionist with this/that, these/those, here/there.**

A: OK, so ……here……..1 we are in reception. Now, where’s Simone? She’s the other receptionist. Ah,

………………....’s 2 Simone, outside with the group from Poland …………. ’s 3 their bus. Anyway,

back to reception.

B: Is ………………. 4 my computer?

A: Yes, it is.

B: And are …………………. 5 the names of the guests checking out this morning?

A: Yes, they are. Ask me or Simone if you have any problems. My office is over ………………,6 through

……………………..7 double doors. OK?

**Test yourself 4**

**1.Complete the sentences with the correct form of must or have to/has to.**

1) One of the guests is ill. We …must….. call a doctor.

2) Receptionists ……………………. dress smartly. It’s a hotel rule.

3) The air-conditioning broke down so we ………… call an electrician.

4) Do you …………………….work in the kitchen?

5) We ………………………. remember to say thank you to the manager.

6) Philippe …………………….. clean the tables before breakfast.

**2. Complete the sentences with the correct form of mustn’t or don’t/doesn’t have to.**

1) I promised to arrive before nine. I …mustn’t…be late.

2) You …………………change the towels every day. Twice a week is OK.

3) The restaurant was closed at the weekend so we …………… work on Sunday.

4) You ……………………overcook the vegetables.

5) Akemi ……………… wear her uniform every day.

6) Fabien and Pascal …………………… work behind the bar. That’s Adam’s job.

**3. Complete the sentences with the correct form of need.**

1) She says her jacket …….needs cleaning……… (need/clean).

2) We ………… (need/buy) a map of the city centre.

3) The minibar is empty. You ………… (need/fill) it.

4) The TV ……………… (need/change) in Room 22.

5) My trousers ………………………. (need/press).

6) The kitchen ……………………… (need/have) the vegetables as soon as possible.

7) Their taxi ……………… (need/order) for 8.00 p.m.

8) Do I …………………………. (need/come) to the staff meeting tomorrow?

**4. Complete the dialogue between two guests using did/didn’t**.

A: ……….Did……..1 you check in OK this morning?

B: Yes, I ……………………2 ………………….3 you have to fill in a registration card?

A: Yes, I ……………………4. Actually, my wife filled it in.

B: ……………………..5 she leave your passports at reception?

A: No, she ………………….6. The receptionist took the numbers and gave them back.

………………….7 you get your passport back?

B: No, I …………………..8.1 must remember to pick it up.

**5. Underline the correct alternative.**

1) The night porter always walks quiet/quietly along the corridors.

2) The service here is too slow/slowly.

3) Make sure you clean the room careful/carefully.

4) He works quick/quickly.

5) Security in the car park is important/importantly.

6) There’s a regular/regularly test of the fire alarms.

7) The manager speaks English very good/well.

8) Bollinger is an expensive/expensively Champagne.

**Test yourself 5**

**1. Complete the sentences with the Present Perfect of the verbs in brackets. Use short forms if appropriate.**

1) I ………’ve……… just …spoken……. (speak) to Mr. Souliman on the phone.

2)They …………… (not see) the new restaurant yet.

3) I ………… (write) the manager a letter. Here it is.

4) Mary …………… just …………… (go) to work.

5) The wine waiter ……………………..(not take) our order yet.

6) We ………………(not have) lunch yet.

**2. Complete the sentences with the Present Perfect or Past Simple of the verbs in brackets. Use short forms if appropriate**.

1) A: …Have…. you ……whisked……. (whisk) the cream yet?

B: Yes, I ………………… (whisk) it after I chopped the fruit.

2) A: ……the Malaysian group …… (check in) yet?

B: They ………………(arrive) about an hour ago. They …………(be) in their rooms for half an hour.

3) A: ……………Mr and Mrs Smith ………………

(come) back yet?

B: No, they ……………(not). They ……..(say) they would be back late.

**3. Complete the sentences with the correct form of should + Present Perfect Passive of the verb in brackets.**

1) The sheets …should have changed……… (change).

2) The reservation ……………………. (cancel).

3) The guests ……………………... (tell).

4) The passports ………………… (put) in the safe.

5) The wine ……………………….. (bring).

6) The fire extinguisher …………………… (check).

**4. Complete the sentences with the Present Continuous or Present Simple of the verbs in brackets. Use short forms if appropriate**.

1) Our front of house manager ………speak……… (speak) four languages.

2) I usually …………………. (work) in housekeeping but this week I ……………… (work) in room service.

3) The airport bus is never late. It always ……(leave) on time.

4) Excuse me ………………… you ……(work) here?

5) At the moment, the chef …………(prepare) dinner.

6) ……… you ……… (work) in the restaurant today?

**5. Complete the sentences with object pronouns.**

1) We’d like to pay. Could you bring …us…. the bill?

2) I’m meeting two colleagues in reception. Have you seen ……….?

3) A: Has Mrs. Bell arrived yet? B: Yes, that’s …….in the lobby.

4) Good evening, sir. What can I get ………………?

5) A: Table 8 ordered a bottle of the French Merlot.

B: I’ve just taken …………………….. to them.

6) A: Have you met Mr. Garcia?

B: Yes, I met ……… yesterday.

7) I’m sorry, did you give ………my passport back?

**Test yourself 6**

**1.Underline the correct alternative.**

1) I don’t have *much/many* work to do today.

2) There are *much/a lot of* guests waiting to pay.

3) Is the manager responsible for *much/a lot of* staff?

4) We don’t have *much/many* rooms available.

5) I spent *many/a lot of* money in Madrid.

6) How *much/many* time do we have before the taxi arrives?

7) There are *much/a lot of* drinks on the menu.

8) How *many/a lot of* languages do you speak?

**2. Correct the five mistakes in the covering letter.**

Dear Mr. Kim

I write to apply for the position of manager as advertised in the November edition of Hotel & Catering Monthly.

I am fully trained manager with a diploma in Hotel and Restaurant Management, and I have three years’ work experience. I currently worked as assistant manager at Hotel Torre in Pisa.

I would like to apply for the position advertised as I feel I have the necessary experience for the job. I have experience managing a busy hotel with twenty staff. I am sociable and well organized, and I enjoy dealing with customers.

I enclose a copy of my CV and a completed application form. I look forward to hear from you.

Yours faithfully

**3. Complete the sentences with the correct future form of the verbs in brackets. Use short forms if appropriate.**

1) I …’m meeting…. (meet) the head chef tomorrow at 9.00.

2) OK. I ………………… (be) there in 15 minutes.

3) Do you think it ………………. (rain) tomorrow?

4) The bus to the airport ……………. (leave) in ten minutes.

5) I …………… (replace) that bottle immediately, sir.

6) What ………… you ………… (do) this weekend?

7) I want a new job so I …………(look) for one soon.

8) I ……………… (take) your coat for you.

**Промежуточная аттестация**

**Вариант 1**

*Part I. Grammar and Vocabulary.*

**1. Fill in: moody, catch, trusting, prescription, selfish, patient, pain, earn, agency, screen.**

She's a \_\_\_\_\_ woman. She can be happy one minute and angry the next.

A \_\_\_\_\_ child believes everything you tell him and follows where you lead.

The doctor wrote him a \_\_\_\_\_ for two tablets.

Yesterday I fell off the bike and now I have a \_\_\_\_\_ in the knee.

Did you book the tickets on the Internet or at a travel \_\_\_\_\_?

It’s boiling hot today – don’t forget to put some sun \_\_\_\_\_ on!

Be \_\_\_\_\_, your time will come.

If a ship is sinking and you refuse to let anyone else into your 4-person lifeboat, you're extremely \_\_\_\_\_.

How much does Kate \_\_\_\_\_ from her job?

You can \_\_\_\_\_ the local bus to get to the city centre.

**2. Put the verbs in the correct form**

They (think) of going to France for a week.

We (wander) around the town when we went into Mary yesterday.

Bread (eat) every day.

Judy is a really caring person. I (know) her since we met at primary school.

If it rained, you (stay) at home.

Our plane (arrive) early in the morning.

I (answer) five e-mails so far.

She (work) since seven o’clock.

If we heat water it (boil).

Two reports on Hemingway's stories (make) in our group last month. Both of them were very interesting.

**3. Fill in the correct prepositions of the phrasal verbs**

I look \_\_\_\_\_ hearing from you.

Turn \_\_\_\_\_ the volume on the radio! It's too loud!

Kerry gave \_\_\_\_\_ all her old clothes.

I ran \_\_\_\_\_ Moira on the way home.

What are your neighbours like? Do you get \_\_\_\_\_ them?

**4. Fill in the correct preposition**

Not exercising enough can result \_\_\_\_\_ problems later in life.

I’m thinking \_\_\_\_\_ giving up coffee.

Paul is finding it hard to cope \_\_\_\_\_ his schoolwork.

**5. Fill in the correct word derived from the word in bold**

My best friend Carmel is the most helpful person I know. She’s an \_\_\_\_\_ to me. INSPIRE

Owning up to breaking the window was the \_\_\_\_\_ thing to do. HONOUR

Adventurous people get a lot of \_\_\_\_\_ going skydiving or rafting. ENJOY

In the USA \_\_\_\_\_ Day is celebrated on July 4 INDEPEND

We wish you the fastest \_\_\_\_\_. RECOVER

Please, express your \_\_\_\_\_ with new rules directly. DISAGREE

*Part. II. Reading.*

**Read the extract from the article «MAMMA MIA! Musical Hits von ABBA». In questions 1-6 choose the correct answer a, b or c**

Kathy, the musical star is one of the youngest members of the cast of MAMMA MIA!, the ABBA musical that has been running in Hamburg since November 2002. Together with around 40 singers, she goes on stage eight times a week and enraptures the audience with ABBA’s immortal hits. The restless young singer with the long red hair plays the part of 21-year-old Sophie, who lives on a Greek island with her mother Donna and wants to find out who her real father is before she marries.

After huge successes in London, Toronto, Melbourne, Los Angeles, New York and San Francisco “MAMMA MIA!” is now being performed at the Hamburg Operetta House – the first non-English production. The curtain goes up almost every day to allow the audience to enjoy hits like “Take a Chance on Me”. The positive feel to the music soon has the audience singing along, and the show finishes with standing ovations every night.

Kathy is thrilled to be a musical star. Every evening she and the rest of the cast sing and dance in front of a different audience. The people who come to watch the musical expect to be entertained. Before Kathy got a part in “MAMMA MIA!”, she trained as a musical performer. At the age of 14 she started singing lessons. She took art in amateur dramatics, sang with school bands and danced on stage. “The fascinating thing about musicals is that they are a combination of singing, dancing and acting”, she explains. The training she did was tough, but she covered all “stage disciplines”. To conclude her studies, Kathy had to take a one-hour exam.

The way this musical came about is rather unusual. Normally, here is a story first and then the music is composed and songs written to accompany the plot. In the case of “MAMMA MIA!” it is the other way round. The songs were already successes before it dawned on anyone to make a musical. Even Bjorn Ulvaeus, composer of almost all ABBA’s hits, was thrilled to discover he had written the music for a musical he “didn’t know existed”.

Together with around 40 other singers she …

sings popular ABBA’s songs.

dances and sings.

goes on stage eight times a week.

… has the audience singing along.

The positive feel to the music…

The interesting plot of the musical…

The perfect play of singers…

they are a combination of singing, dancing and playing.

The way this musical came about is …

rather normal.

rather unusual.

rather interesting.

**Вариант 2**

*Part. I Grammar and Vocabulary.*

**1. Fill in: annual, stored, delayed, stage, reused, sick, repellent, vendors, low carbohydrate diet, dryer,**

When we arrived at the main street of the town, we saw different \_\_\_\_\_ selling their unusual souvenirs.

Bisket Jatra festival is an \_\_\_\_\_ event which takes place every year in spring.

Jenny is on a \_\_\_\_\_ so don’t offer her any bread!

Jennifer has always wanted to perform on \_\_\_\_\_ but she has been too scared to do it.

The passengers had to wait for several hours in the airport because their flight had been \_\_\_\_\_.

Nuclear waste is \_\_\_\_\_ close to the town.

I believe all things should be \_\_\_\_\_ as much as possible.

Put some of this insect \_\_\_\_\_ on – there are mosquitoes around here!

I hate travelling by boat because I get sea \_\_\_\_\_.

I need to buy a new hair \_\_\_\_\_; the old one is broken.

**2. Put the verbs in the correct form**

Who (talk) to on the phone when I came in?

If I had been free yesterday, I would (join) you.

Let's ask Tom. He (probably / know) the answer.

The letter (receive) yesterday.

She is well-informed about politics because she (read) the newspaper every day.

Ms Smith (work) as a sales representative for three years.

In her job, she (drive) around a lot to meet her customers all over the country.

At the moment, Ms Smith (stand) in her hotel room.

If you finish your homework, we (go) to the cinema.

I'm sure I (ask) at the lesson tomorrow.

**3. Fill in the correct prepositions of the phrasal verbs**

He has decided to give \_\_\_\_\_ smoking.

I think that you have much free time. Take \_\_\_\_\_ some hobby!

I told her to look \_\_\_\_\_ the word in the dictionary.

The rubbish bins gave \_\_\_\_\_ a nasty smell in the hot weather.

You should take this dress \_\_\_\_\_ the waist. It's too big.

**4. Fill in the correct preposition**

Lana keeps house well, she is good \_\_\_\_\_ housekeeping.

Extreme sports are my passion. I am keen \_\_\_\_\_ rock climbing and paragliding.

Mum often suffers \_\_\_\_\_ terrible back pain.

**5. Fill in the correct word derived from the word in bold**

My family is always very \_\_\_\_\_ of my decisions. SUPPORT

She’s a very \_\_\_\_\_ person; no wonder she’s a babysitter. CARE

He’s a well \_\_\_\_\_ man in the community. RESPECT

This actor is very \_\_\_\_\_ in England. FAME

My car is very \_\_\_\_\_ I don’t spend much money on petrol. ECONOMY

School uniforms don’t help young people develop a sense of \_\_\_\_\_. INDIVIDUAL

*Part. II. Reading*

**Read the extract from the article«MAMMA MIA! Musical Hits von ABBA». In questions 1-6 choose the corrwct answer a, b or c**

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After huge successes in London, Toronto, Melbourne, Los Angeles, New York and San Francisco “MAMMA MIA!” is now being performed at the Hamburg Operetta House – the first non-English production. The curtain goes up almost every day to allow the audience to enjoy hits like “Take a Chance on Me”. The positive feel to the music soon has the audience singing along, and the show finishes with standing ovations every night.

Kathy is thrilled to be a musical star. Every evening she and the rest of the cast sing and dance in front of a different audience. The people who come to watch the musical expect to be entertained.Before Kathy got a part in “MAMMA MIA!”, she trained as a musical performer. At the age of 14 she started singing lessons. She took art in amateur dramatics, sang with school bands and danced on stage. “The fascinating thing about musicals is that they are a combination of singing, dancing and acting”, she explains. The training she did was tough, but she covered all “stage disciplines”. To conclude her studies, Kathy had to take a one-hour exam.

The way this musical came about is rather unusual. Normally, here is a story first and then the music is composed and songs written to accompany the plot. In the case of “MAMMA MIA!” it is the other way round. The songs were already successes before it dawned on anyone to make a musical. Even Bjorn Ulvaeus, composer of almost all ABBA’s hits, was thrilled to discover he had written the music for a musical he “didn’t know existed”.

Kathy is thrilled …

to sing popular songs.

to be a musical star.

to go out on the stage.

Before Kathy got a part in “MAMMA MIA!”, she …

worked as a nurse.

trained as a musical performer.

studied at school.

The fascinating thing about musicals is that …

a) they are a combination of singing and acting.

b) they are a combination of singing and playing.

c) they are a combination of singing, dancing and acting.

**Вариант 3**

*Part. I Grammar and Vocabulary.*

**1 Fill in: moody, catch, trusting, prescription, selfish, patient, pain, earn, agency, screen.**

She's a moody woman. She can be happy one minute and angry the next.

A trusting child believes everything you tell him and follows where you lead.

The doctor wrote him a prescription for two tablets.

Yesterday I fell off the bike and now I have a pain in the knee.

Did you book the tickets on the Internet or at a travel agency?

It’s boiling hot today – don’t forget to put some sun screen on!

Be patient, your time will come.

If a ship is sinking and you refuse to let anyone else into your 4-person lifeboat, you're extremely selfish.

How much does Kate earn from her job?

You can catch the local bus to get to the city centre.

**2. Put the verbs in the correct form**

They are thinking of going to France for a week.

We were wandering around the town when we went into Mary yesterday.

Bread is eaten every day.

Judy is a really caring person. I have known her since we met at primary school.

If it rained, you would stay at home.

Our plane arrives early in the morning.

I have answered five e-mails so far.

She has been working since seven o’clock.

If we heat water it boils.

Two reports on Hemingway's stories were made in our group last month. Both of them were very interesting.

**3. Fill in the correct prepositions of the phrasal verbs**

I look forward to hearing from you.

Turn down the volume on the radio! It's too loud!

Kerry gave away all her old clothes.

I ran into Moira on the way home.

What are your neighbours like? Do you get on with them?

**4. Fill in the correct preposition**

Not exercising enough can result in problems later in life.

I’m thinking of giving up coffee.

Paul is finding it hard to cope with his schoolwork.

**5. Fill in the correct word derived from the word in bold**

inspiration

honorable

enjoyment

Independence recovery

disagreement

*Part. II. Reading*

**Read the extract from the article «MAMMA MIA! Musical Hits von ABBA». In questions 1-6 choose the correct answer a, b or c**

с 2. a 3. b

**Вариант 4**

*Part. I Grammar and Vocabulary.*

 **Fill in: annual, stored, delayed, stage, reused, sick, repellent, vendors, low carbohydrate diet, dryer.**

When we arrived at the main street of the town, we saw different vendors selling their unusual souvenirs.

Bisket Jatra festival is an annual event which takes place every year in spring.

Jenny is on a low carbohydrate diet so don’t offer her any bread!

Jennifer has you always wanted to perform on stage but she has been too scared to do it.

The passengers had to wait for several hours in the airport because their flight had been delayed.

Nuclear waste is stored close to the town.

I believe all things should be reused as much as possible.

Put some of this insect repellent on – there are mosquitoes around here!

I hate travelling by boat because I get sea sick.

I need to buy a new hair dryer; the old one is broken.

**2. Put the verbs in the correct form**

Who were you talking to on the phone when I came in?

If I had been free yesterday, I would have joined you.

Let's ask Tom. He will probably know the answer.

The letter was received yesterday.

She is well-informed about politics because she reads the newspaper every day.

Ms Smith has been working as a sales representative for three years.

In her job, she drives around a lot to meet her customers all over the country.

At the moment, Ms Smith is standing in her hotel room.

If you finish your homework, we will go to the cinema.

I'm sure I will be asked at the lesson tomorrow

**3. Fill in the correct prepositions of the phrasal verbs**

He has decided to give up smoking.

I think that you have much free time. Take up some hobby!

I told her to look up the word in the dictionary.

The rubbish bins gave off a nasty smell in the hot weather.

You should take this dress in the waist. It's too big.

**4. Fill in the correct preposition**

Lana keeps house well, she is good at housekeeping.

Extreme sports are my passion. I am keen on rock climbing and paragliding.

Mum often suffers from terrible back pain.

Fill in the correct word derived from the word in bold

supportive

caring

respected

famous

economical

individuality

*Part. II. Reading*

**Read the extract from the article «MAMMA MIA! Musical Hits von ABBA». In questions 1-6 choose the correct answer a, b or c**

b 2. b 3. C

Промежуточная аттестация (дифференцированный зачет) по английскому языку ставит своей целью определение уровня усвоения учащимися основных знаний и умений к концу обучения.

**Условия и порядок выполнения работы (время):**

45 минут (радел «Чтение» 15 минут; раздел «Лексика и грамматика» - 30 минут).

Структура и содержание работы

Работа состоит из двух разделов:

Раздел I «Лексика и Грамматика» содержит 5 заданий (34 балла).

Раздел II «Чтение» (3 балла) содержит одно задание.

Система оценки выполнения отдельных заданий и работы в целом.

34 (91%) – 37 (100%) баллов – «отлично»

26 (70%) – 33 (90%) баллов – «хорошо»

19 (50%) – 25 (69 %) баллов – «удовлетворительно»

18 (49%) – 0 баллов – «неудовлетворительно»

*Требования к уровню достижений учащихся.*

Знать / понимать основные значения изученных лексических единиц (слов, словосочетаний); основные способы словообразования (аффиксация, словосложение, конверсия); основные значения фразовых глаголов и предлогов; признаки изученных грамматических явлений (видовременных форм глаголов).

Уметь ориентироваться в тексте на английском языке, уметь извлечь необходимую информацию.

**Тест для определения остаточных знаний по грамматике английского языка у студентов, закончивших 2 курс образовательного учреждения.**

**Вариант I**

Выберите один правильный вариант ответа:

1. Taxis \_\_\_ red and yellow.

a) is b) are

c) am d) was

2. There \_\_\_ flowers in the vase.

a) is b) was

c) are d) am

3. His daughter \_\_\_ a computer.

a) have got b) has got

c) haven’t got d) have

4. The cats \_\_\_ a basket.

a) have got b) has

c) has got d) hasn’t got

5. Alexandria is a city and major seaport in northern Egypt, in \_\_\_ Nile River delta, on a ridge that separates \_\_\_ Lake Maryot from \_\_\_ Mediterranean Sea.

a) the, - , the b) - , - , the

c) the, the, - d) - , the, -

6. \_\_\_ British Isles are a group of islands lying off \_\_\_ north-west coast of \_\_\_ Europe.

a) The, the, the b) The, the, -

c) - , the, - d) The, - , the

7. We have bought very good \_\_\_ .

a) tomato b) tomatos

c) tomatoes d) tomatoe

8. These students are \_\_\_ .

a) sportsman b) sportsmen

c) sportsmans d) sportsmens

9. The \_\_\_ are in the yard.

a) gees b) gooses

c) geeses d) goose’s

10. His \_\_\_ are on the table.

a) knifes b) knife’s

c) knives d) knive

11. I have to got two \_\_\_ .

a) brother-in laws b) brothers-in-laws

c) brothers-in-law d) brother-in-law

12. These \_\_\_ clothes are dirty.

a) girls b) girl’s

c) girls’ d) girls’s

13. In our country Christmas is celebrated on 1/7.

a) the seventh of January b) the seven of January

c) seven of January d) the first of July

14. Tom earns 3 \_\_\_ dollars per month.

a) thousand b) thousands

c) the thousands d) the thousand

15. \_\_\_ we were in the south we swam in the sea and tanned.

a) When b) Where

c) Since d) Because

16. Man has played the power game ever \_\_\_ he appeared on the Earth.

a) when b) since

c) because d) why

17. In Russia there was another class \_\_\_ dramatic shows which were called “Vertep”.

a) from b) about

c) out of d) of

18. \_\_\_ their earlier form “Vertep” plays were very popular.

a) In b) Within

c) During d) Inside of

19. She had taken the advice, but the decision was \_\_\_ .

a) her b) she

c) hers d) she’s

20. I spoke to Mr. Lloyds yesterday. \_\_\_ promised to call me back.

a) She b) They

c) He d) Him

21. The room was empty. There was \_\_\_ .

a) somebody b) something

c) nobody d) anybody

22. \_\_\_ is expensive nowadays.

a) Everything b) Nothing

c) Everybody d) Something

23. This book is \_\_\_ (твоя) and that one \_\_\_ (моя).

a) your, my b) yours, mine

c) your, mine d) yours, my

24. Ann doesn’t like her friend’s dog; she thinks \_\_\_ (ее) is better.

a) hers b) her

c) its d) she’s

25. You only have to make \_\_\_ foreign friends to understand how absurd national stereotypes are.

a) few b) a little

c) little d) a few

26. There was \_\_\_ coffee in the cup.

a) little b) many

c) few d) a few

27. \_\_\_ adults think of their childhood as a happy period.

a) Most b) The most

c) A most d) More

28. We know \_\_\_ than we want to know .

a) last b) least

c) less d) more little

29. It was absolutely the \_\_\_ food I have ever had.

a) worst b) worse

c) most bad d) baddest

30. Anne is \_\_\_ girl in our school.

a) the beautiful b) the most beautiful

c) a more beautiful d) beautiful

31. \_\_\_ judge a man by his questions rather than his answers.

a) Aren’t b) Not

c) No d) Don’t

32. \_\_\_ necessary to study well.

a) It be b) There is

c) It is d) There are

33. There \_\_\_ some butter on the plate.

a) is b) are

c) were d) am

34. There \_\_\_ mice in the cellar.

a) is b) are

c) was d) am

35. Every day Johnny \_\_\_ to a street corner and \_\_\_ for the school bus.

a) walks…waits b) is walking…waits

c) walks…is waiting d) is walking…is waiting

36. They \_\_\_ meat at the market.

a) are always buying b) always buys

c) always buy d) have always been buying

37. Kate is a vegetarian, she \_\_\_ meat.

a) isn’t eating b) hasn’t been eating

c) doesn’t eat d) don’t eat

38. My sister \_\_\_ some new clothes last week.

a) had bought b) bought

c) was buying d) has bought

39. He \_\_\_ a cigarette two months ago.

a) has last smoked b) was last smoking

c) last smoked d) had smoked

40. After leaving school, James \_\_\_ it very difficult to get a good job.

a) has found b) found

c) had found d) had find

41. Reforming British universities \_\_\_ the quality of research and teaching there.

a) improve b) are improving

c) to improve d) will improve

42. In the nearest future in some Eastern Asia countries education \_\_\_ some changes.

a) undergo b) underwent

c) will undergo d) has undergone

43. It \_\_\_ at the moment.

a) doesn’t rain b) isn’t rain

c) isn’t raining d) won’t rain

44. “Where is your sister?” – “She \_\_\_ a bath”.

a) has b) is having

c) has been having d) had

45. We \_\_\_ in a wonderful age.

a) is living b) are living

c) has been living d) to be living

46. The children \_\_\_ so much noise that we couldn’t listen to the news on the radio.

a) made b) had made

c) were making d) had been making

47. \_\_\_ when you came in?

a) Did it snow b) Was it snowing

c) Was it snow d) Was there snow

48. When she was young, she \_\_\_ people. Nobody liked it.

a) had always criticized b) was always criticsing

c) always criticized d) were always criticising

49. Tom \_\_\_ play tennis well, but he \_\_\_ play a game yesterday because he was ill.

a) could, couldn’t b) can, was able

c) can, couldn’t d) couldn’t, can

50. We \_\_\_ learn to distinguish morally and moralizing.

a) must b) needs

c) was to d) has to

51. It \_\_\_ be true that supermarkets make shopping easier.

a) need b) may

c) had d) is to

52. He studied sculpture because he enjoyed \_\_\_ with clay.

a) to work b) working

c) having worked d) to be working

53. We went \_\_\_ last holiday.

a) to climb b) climbing

c) for climbing d) to climbing

54. Who \_\_\_ Phil with his homework?

a) does help b) helps

c) do help d) has help

55. Fiona never buys expensive clothes, \_\_\_ ?

a) does Fiona b) doesn’t she

c) does she d) don’t she

56. They are having a meeting, \_\_\_ ?

a) haven’t they b) aren’t they

c) are they d) have they

57. When \_\_\_ from his business trip?

a) has he returned b) did he return

c) was he returning d) did he returned

58. All managers were doing something when a new employee came in, \_\_\_ ?

a) weren’t they b) wasn’t he

c) didn’t he d) weren’t managers

59. \_\_\_ people work better if they are given complete freedom and responsibility?

a) Will b) Were

c) Is d) Do

60. \_\_\_ you believe that Nick will go to London next month?

a) Are b) Do

c) Is d) Have

**Вариант II**

Выберите один правильный вариант ответа:

1. Telephone boxes \_\_\_ brown.

a) is b) are

c) am d) was

2. There \_\_\_ some tea in the cup.

a) is b) are

c) am d) was

3. Their sons \_\_\_ good marks. They are the best at school.

a) have got b) has got

c) hasn’t got d) haven’t got

4. The girl \_\_\_ a walkman. She listens to it every day.

a) has got b) hasn’t got

c) have got d) haven’t got

5. \_\_\_ Mont Blanc is \_\_\_ highest mountain of \_\_\_ Alps.

a) the, the, - b) the, - , the

c) - , the, the d) - , - , the

6. \_\_\_ Lake Baikal is \_\_\_ deepest lake in \_\_\_ world.

a) the, - , a b) the, the, a

c) - , the, - d) - , the, the

7. Three \_\_\_ are in the field.

a) deer b) deers

c) deeres d) deer’s

8. I met ten merry \_\_\_ , six pretty \_\_\_\_ and five happy \_\_\_ .

a) mans, womans, childs b) men, women, children

c) mens, womens, childs d) men, womans, childrens

9. Ella, put your \_\_\_ on the \_\_\_ .

a) books, shelfs b) books, shelfes

c) books, shelves d) books, shelfs’

10. His \_\_\_ are in the yard.

a) ox b) oxes

c) oxen d) oxs

11. These \_\_\_ toys are new.

a) children’s b) childrens’

c) childs’ d) child’s

12. This \_\_\_ office is light.

a) doctors’ b) doctor’s

c) doctor d) doctores

13. We celebrate International Women’s Day on 3/8.

a) the third of August b) third of August

c) the eight of March d) eighth of March

14. He wrote 225 ( \_\_\_ ) books.

a) two hundred twenty five b) two hundreds twenty five

c) two hundred and twenty fifth d) two hundred and twenty five

15. The thieves knew \_\_\_ the collection of jewels was hidden.

a) where b) then

c) who d) what

16. We decided not to go to the cinema \_\_\_ it was raining heavily.

a) since b) then

c) because d) where

17. A river boat passed \_\_\_ the bridge.

a) under b) above

c) by d) along

18. The whole family was sitting \_\_\_ the dinner table.

a) about b) round

c) beside d) on

19. That’s my coat, and the gloves are \_\_\_ too.

a) me b) my

c) mine d) hers

20. My pen is on the table. I don’t know where \_\_\_ is.

a) she b) he

c) its d) yours

21. There is \_\_\_ special in her. She is quite an ordinary person.

a) something b) anything

c) everything d) nothing

22. Send me \_\_\_ to help with this work.

a) some b) any

c) somebody d) anybody

23. Tom and \_\_\_ (его) wife are walking with \_\_\_ (их) children in the park now.

a) his, theirs b) his, their

c) him, their d) him, them

24. \_\_\_\_ (наши) oranges aren’t good. I think, \_\_\_\_ (их) are better.

a) ours, theirs b) our, theirs

c) our, their d) us, them

25. I feel lonely as I’ve got \_\_\_ friends here.

a) many b) few

c) little d) much

26. It’s a pity, but very \_\_\_ people have heard about it.

a) much b) little

c) a few d) few

27. I haven’t got \_\_\_ time as I thought.

a) more b) so many

c) as much d) so more

28. Tom feels \_\_\_ than a day before yesterday.

a) the best b) better

c) good d) more good

29. This was the \_\_\_ film I’ve ever seen.

a) funniest b) funny

c) funnier d) most funniest

30. This book is \_\_\_ than that one.

a) most interesting b) interestinger

c) more interesting d) interesting

31. \_\_\_ yourself necessary to somebody.

a) Make b) To make

c) You make d) Making

32. \_\_\_ is dangerous to play on the road.

a) There b) Here

c) Those d) It

33. There \_\_\_ a pen and some books on the table.

a) are b) were

c) am d) is

34. There \_\_\_ deer in the field. They are grey.

a) is b) was

c) am d) are

35. People \_\_\_ their lives worrying about money.

a) are spending b) spend

c) have spent d) has spent

36. Jill \_\_\_ long brown hair and big blue eyes.

a) is having b) has got

c) have got d) are having

37. I \_\_\_ what you’re talking about.

a) don’t understand b) am not understanding

c) not understanding d) are not understand

38. In his youth, he \_\_\_ very lazy.

a) was being b) has been

c) was d) were

39. How many people \_\_\_ in The Second World War?

a) did die b) have died

c) died d) had died

40. How long ago \_\_\_ ?

a) did they marry b) have they married

c) they married d) married they

41. Lose an hour in the morning, and you \_\_ all day looking for it.

a) have spent b) spending

c) were spending d) will spend

42. Students think that in a short time the reform \_\_\_ education move useful.

a) will have made b) make

c) will make d) has made

43. Mr. Tigers is making phone calls \_\_\_ .

a) every day b) now

c) often d) usually

44. Because of the destruction of tropical forests, many animals and plants \_\_\_ right now.

a) disappearing b) is disappearing

c) was disappearing d) are disappearing

45. Just now a girl \_\_\_ on the green grass.

a) lying b) are lying

c) is lying d) to be lying

46. When we came to the office she \_\_\_ a letter.

a) is typing b) was typing

c) has typing d) had been typing

47. While you \_\_\_ through the contract we \_\_\_ a meeting with our partners.

a) were looking, were having b) was looking, was having

c) are looking, were having d) has looked, has had

48. I \_\_\_ a letter when you rang me up.

a) have reading b) has reading

c) was reading d) were reading

49. In most countries you \_\_\_ a special license to hunt wild animals.

a) need to have b) can have

c) may have d) could have

50. We were in a hurry, so we \_\_\_ take a taxi.

a) could b) must

c) may d) had to

51. Take an umbrella, it \_\_ rain. You never know.

a) can b) must

c) may d) should

52. I think \_\_\_ should be forbidden in the workplace.

a) to smoke b) smoke

c) smoking d) smoked

53. We all have to learn \_\_\_ our emotions.

a) controlling b) to control

c) to be controlled d) have controlled

54. How \_\_\_ his new job?

a) is your brother liking b) does your brother like

c) has your brother liked d) does your brother likes

55. \_\_\_ a dog when you were living in Germany?

a) Have you b) Have you had

c) Did you have d) Were you having

56. \_\_\_ rain on Friday?

a) Was it b) Did

c) It d) Did it

57. You’d love an ice-cream, \_\_\_ you?

a) don’t b) hadn’t

c) wouldn’t d) didn’t

58. What \_\_\_ for?

a) people go there b) do people go abroad

c) shall I do there d) abroad shall I do

59. \_\_\_ this information interest you?

a) Is b) Are

c) Do d) Does

60. What \_\_\_ ?

a) were you looking for b) for were you looking

c) you were looking d) looked you

**Вариант III**

Выберите один правильный вариант ответа:

1. What \_\_\_ ?

a) were you looking for b) for were you looking

c) you were looking d) looked you

2. \_\_\_ people work better if they are given complete freedom and responsibility?

a) Will b) Were

c) Is d) Do

3. What \_\_\_ for?

a) people go there b) do people go abroad

c) shall I do there d) abroad shall I do

4. When \_\_\_ from his business trip?

a) has he returned b) did he return

c) was he returning d) did he returned

5. \_\_\_ rain on Friday?

a) Was it b) Did

c) It d) Did it

6. Fiona never buys expensive clothes, \_\_\_ ?

a) does Fiona b) doesn’t she

c) does she d) don’t she

7. How \_\_\_ his new job?

a) is your brother liking b) does your brother like

c) has your brother liked d) does your brother likes

8. We went \_\_\_ last holiday.

a) to climb b) climbing

c) for climbing d) to climbing

9. I think \_\_\_ should be forbidden in the workplace.

a) to smoke b) smoke

c) smoking d) smoked

10. It \_\_\_ be true that supermarkets make shopping easier.

a) need b) may

c) had d) is to

11. We were in a hurry, so we \_\_\_ take a taxi.

a) could b) must

c) may d) had to

12. Tom \_\_\_ play tennis well but he \_\_\_ play a game yesterday because he was ill.

a) could, couldn’t b) can, was able

c) can, couldn’t d) couldn’t, can

13. I \_\_\_ a letter when you rang me up.

a) have reading b) has reading

c) was reading d) were reading

14. \_\_\_ when you come in?

a) Did it snow b) Was it snowing

c) was it snow d) was there snow

15. When we came to the office she \_\_\_ a letter.

a) is typing b) was typing

c) has typing d) had been typing

16. We \_\_\_ in a wonderful age.

a) is living b) are living

c) has been living d) to be living

17. Because of the destruction of tropical forests, many animals and plants \_\_\_ right now.

a) disappearing b) is disappearing

c) was disappearing d) are disappearing

18. It \_\_\_ at the moment.

a) doesn’t rain b) isn’t rain

c) isn’t raining d) won’t rain

19. Students think that in a short time the reform \_\_\_ education move useful.

a) will have made b) make

c) will make d) has made

20. Reforming British universities \_\_\_ the quality of research and teaching there.

a) improve b) are improving

c) to improve d) will improve

21. How long ago \_\_\_ ?

a) did they marry b) have they married

c) they married d) married they

22. He \_\_\_ a cigarette two months ago.

a) has last smoked b) was last smoking

c) last smoked d) had smoked

23. In his youth, he \_\_\_ very lazy.

a) was being b) has been

c) was d) were

24. Kate is a vegetarian, she \_\_\_ meat.

a) isn’t eating b) hasn’t been eating

c) doesn’t eat d) don’t eat

25. Jill \_\_\_ long brown hair and big blue eyes.

a) is having b) has got

c) have got d) are having

26. Every day Johnny \_\_\_ to a street corner and \_\_\_ for the school bus.

a) walks…waits b) is walking…waits

c) walks…is waiting d) is walking…is waiting

27. Three \_\_\_ are in the field.

a) deer b) deers

c) deeres d) deer’s

28. There \_\_\_ some butter on the plate.

a) is b) are

c) were d) am

29. \_\_\_ is dangerous to play on the road.

a) There b) Here

c) Those d) It

30. \_\_\_ judge a man by his questions rather than his answers.

a) Aren’t b) Not

c) No d) Don’t

31. This book is \_\_\_ than that one.

a) most interesting b) interestinger

c) more interesting d) interesting

32. It was absolutely the \_\_\_ food I have ever had.

a) worst b) worse

c) most bad d) baddest

33. Tom feels \_\_\_ than a day before yesterday.

a) the best b) better

c) good d) more good

34. \_\_\_ adults think of their childhood as a happy period.

a) Most b) The most

c) A most d) More

35. It’s a pity, but very \_\_\_ people have heard about it.

a) much b) little

c) a few d) few

36. You only have to make \_\_\_ foreign friends to understand how absurd national stereotypes are.

a) few b) a little

c) little d) a few

37. \_\_\_\_ (наши) oranges aren’t good. I think, \_\_\_\_ (их) are better.

a) ours, theirs b) our, theirs

c) our, their d) us, them

38. This book is \_\_\_ (твоя) and that one \_\_\_ (моя).

a) your, my b) yours, mine

c) your, mine d) yours, my

39. Send me \_\_\_ to help with this work.

a) some b) any

c) somebody d) anybody

40. The room was empty. There was \_\_\_ .

a) somebody b) something

c) nobody d) anybody

41. My pen is on the table. I don’t know where \_\_\_ is.

a) she b) he

c) its d) yours

42. She had taken the advice, but the decision was \_\_\_ .

a) her b) she

c) hers d) she’s

43. The whole family was sitting \_\_\_ the dinner table.

a) about b) round

c) beside d) on

44. In Russia there was another class \_\_\_ dramatic.

a) from b) about

c) out of d) of

45. We decided not to go to the cinema \_\_\_ it was raining heavily.

a) since b) then

c) because d) where

46. \_\_\_ we were in the south we swam in the sea and tanned.

a) When b) Where

c) Since d) Because

47. He wrote 225 ( \_\_\_ ) books.

a) two hundred twenty five b) two hundreds twenty five

c) two hundred and twenty fifth d) two hundred and twenty five

48. In our country Christmas is celebrated on 1/7.

a) the seventh of January b) the seven of January

c) seven of January d) the first of July

49. This \_\_\_ office is light.

a) doctors’ b) doctor’s

c) doctor d) doctores

50. I have to got two \_\_\_ .

a) brother-in laws b) brothers-in-laws

c) brothers-in-law d) brother-in-law

51. His \_\_\_ are in the yard.

a) ox b) oxes

c) oxen d) oxs

52. The \_\_\_ are in the yard.

a) gees b) gooses

c) geeses d) goose’s

53. I met ten merry \_\_\_ , six pretty \_\_\_\_ and five happy \_\_\_ .

a) mans, womans, childs b) men, women, children

c) mens, womens, childs d) men, womans, childrens

54. We have bought very good \_\_\_ .

a) tomato b) tomatos

c) tomatoes d) tomatoe

55. \_\_\_ Lake Baikal is \_\_\_ deepest lake in \_\_\_ world.

a) the, - , a b) the, the, a

c) - , the, - d) - , the, the

56. Alexandria is a city and major seaport in northern Egypt, in \_\_\_ Nile River delta, on a ridge that separates \_\_\_ Lake Maryot from \_\_\_ Mediterranean Sea.

a) the, - , the b) - , - , the

c) the, the, - d) - , the, -

57. The girl \_\_\_ a walkman. She listens to it every day.

a) has got b) hasn’t got

c) have got d) haven’t got

58. His daughter \_\_\_ a computer.

a) have got b) has got

c) haven’t got d) have

59. There was \_\_\_ some tea in the cup.

a) is b) are

c) am d) were

60. Taxis \_\_\_ red and yellow.

a) is b) are

c) am d) was

**КЛЮЧИ к тесту для определения остаточных знаний по грамматике английского языка у студентов, закончивших 2 курс образовательного учреждения.**

**Вариант 1**

1B 11C 21C 31D 41D 51B

2C 12C 22A 32C 42C 52B

3B 13A 23B 33A 43C 53B

4A 14A 24A 34B 44B 54B

5A 15A 25D 35A 45B 55C

6B 16B 26A 36C 46C 56B

7C 17D 27A 37C 47B 57B

8B 18A 28C 38B 48B 58A

9A 19C 29A 39C 49C 59A

10C 20C 30B 40B 50A 60B

**Вариант 2**

1B 11A 21D 31A 41D 51C

2A 12B 22C 32D 42C 52C

3A 13C 23B 33D 43B 53B

4A 14D 24C 34D 44D 54B

5C 15A 25B 35B 45C 55C

6D 16C 26D 36B 46B 56D

7A 17A 27C 37A 47A 57C

8B 18B 28B 38C 48C 58B

9C 19C 29A 39C 49A 59C

10C 20D 30C 40A 50D 60A

**Вариант 3**

1A 11D 21A 31C 41D 51C

2A 12A 22C 32A 42C 52A

3B 13C 23C 33B 43B 53B

4B 14B 24C 34A 44D 54C

5D 15B 25B 35D 45C 55D

6C 16B 26A 36D 46A 56A

7B 17D 27D 37C 47D 57A

8B 18C 28A 38B 48A 58B

9C 19C 29D 39C 49B 59A

10B 20D 30D 40C 50C 60B

**Тест для определения уровня остаточных знаний по грамматике английского языка у студентов, закончивших 3 курс образовательного учреждения.**

**Вариант I**

Выберите один верный вариант ответа:

1. Recently the world’s climate \_\_\_ less stable.

a) has become b) have become

c) having become d) become

2. When I called Frank, his mother told me, that he \_\_\_.

a) already left b) had already left

c) was already living c) has already left

3. All tickets \_\_\_ sold already.

a) were b) have been

c) are d) will be

4. The books is \_\_\_.

a) very excited b) very exciting

c) being excited d) being exciting

5. I caught him \_\_\_ my diary.

a) being read b) reading

c) having read d) being reading

6. Elvis Presley was an American popular singer widely \_\_\_ as the “King of Rock and Roll”.

a) know b) knowing

c) known d) knew

7. In the 1990s Europeans were sure that unified Europe \_\_\_ great.

a) would be b) will be

c) will have been d) shall be

8. At the age of sixteen Charlie Chaplin \_\_\_ the of Billy in a West End production of “Sherlock Holmes”.

a) had won b) has won

c) won d) was winning

9. He wanted to know if I had been to church \_\_\_.

a) this week b) that week

c) next week d) last week

10. Some firms expect \_\_\_ twelve hours a day.

a) the guards to work b) that the guards work

c) the guards work d) the guards worked

11. He was considered \_\_\_ a skill doctor.

a) to have been b) to be

c) that he was d) would be

12. The meeting will begin as soon as the members of the society \_\_\_.

a) got together b) will get together

c) get together d) gets together

13. They met yesterday, \_\_\_?

a) did they b) didn’t they

c) they did d) hadn’t they

14. I \_\_\_ “Pygmalion” before I saw it on the stage.

a) was reading b) had read

c) read d) is reading

15. No one of my classmates has \_\_\_ Australia.

a) been to b) been in

c) gone to d) gone in

16. Yesterday our flight \_\_\_ delayed because of the fog.

a) was being b) was

c) has been d) had been

17. Constant wars had \_\_\_ effects on the people of the 20th century.

a) shock b) be shocking

c) shocking d) having shocked

18. Elvis Presley was an extravagant personality, with long hair and \_\_\_ costumes.

a) wild-colouring b) wild-colour

c) wilding-coloured d) wild-coloured

19. In the 1970s most Americans agreed that superpower Europe \_\_\_ in future.

a) would be b) to be

c) will be d) would have been

20. While touring the limited states in 1913, Charlie Chaplin \_\_\_ by the film producer Mack Bennett.

a) to be being discovered b) is discovered

c) has been discovered d) was discovered

21. He said he \_\_\_ late that evening.

a) will be b) is

c) would be d) was

22. If Denial \_\_\_ what happened in court, we will tell him.

a) asked b) will ask

c) asks d) would ask

23. I’d like \_\_\_ with us for another week.

a) you to stay b) that you will stay

c) you stay d) you stayed

24. He was considered \_\_\_ a skilled doctor.

a) to have been b) to be

c) that he was d) been

25. She wouldn’t like it, \_\_\_ she?

a) wouldn’t b) would

c) shouldn’t d) should

26. Global warming \_\_\_ changes in the world’s climate.

a) having caused b) has been caused

c) have caused d) has caused

27. By 1984 Spielberg \_\_\_ his own independent production studio.

a) had established b) have established

c) had been establishing d) had establish

28. She told me that she \_\_\_ to visit her relatives in Canada.

a) is going b) would be going

c) was going d) would going

29. I expect \_\_\_ her test this time.

a) Anna pass b) Anna to pass

c) Anna passing d) Anna passed

30. Tokyo is said \_\_\_ a very expensive city to live in.

a) that it is b) to be

c) to have been d) been

31. The teacher \_\_\_ him a good mark if he made any progress in English.

a) will give b) give

c) would give d) gives

32. You’d met Alice before, \_\_\_ you?

a) had b) hadn’t

c) didn’t d) wouldn’t

33. Our director \_\_\_ the balance sheet with chief accountant.

a) have already discussed b) has already discussed

c) had already discussing d) had already discussed

34. When we came, they \_\_\_ their work.

a) have already finished b) has already finished

c) had already finished d) had already finishing

35. If you \_\_\_ phone me first, I’ll phone you myself.

a) don’t b) won’t

c) didn’t d) haven’t

36. What measures \_\_\_ taken by the governments to stop people to drive fast?

a) have been b) has been

c) have being d) be

37. The teacher told \_\_\_ noise.

a) that the children shouldn’t make

b) the children that they didn’t make

c) the children not to make

d) the children that they wouldn’t make

38. The man \_\_\_ next door is very friendly.

a) having lived b) being lived

c) living d) lived

39. The book \_\_\_ “Stand Before Your God” by Paul Watkins is about an upper-class English education.

a) being b) calling

c) called d) being called

40. If you buy any more books, me \_\_\_ any place to sleep.

a) won’t have b) haven’t had

c) don’t have d) didn’t have

41. Don’t cross the street here, \_\_\_ you?

a) will b) won’t

c) do d) don’t

42. The furniture for our living room \_\_\_ delivered yet.

a) haven’t been b) isn’t

c) hasn’t been d) aren’t

43. The first sandwich \_\_\_ to have been made by Lord Sandwich.

a) said b) is said

c) says d) is saying

44. Everybody knows \_\_\_ a faithful husband.

a) he is b) him be

c) him to be d) his to be

45. Children \_\_\_ this school have to wear a uniform.

a) having attended b) attended

c) attending d) being attended

46. Who \_\_\_ this house last week?

a) buys b) bought

c) does buy d) did buy

47. In Britain paper production \_\_\_ in 1495.

a) has been introduced b) to be introduce

c) are introduce d) was introduced

48. She’s got beautiful eyes, \_\_\_ she?
a) doesn’t b) does

c) isn’t d) hasn’t

49. He said that he hadn’t had anything to eat \_\_\_.

a) this morning b) in that morning

c) that morning d) in this morning

50. Thomas told his wife that he \_\_\_ his umbrella on the bus the day before.

a) would lose b) had lost c) lost d) loose

**Вариант II**

Выберите один верный вариант ответа:

1. Mountain climbers \_\_\_ plenty of mountains in Europe in the past decade.

a) has been explored b) to have explored

c) have explored d) has explored

2. I tired to get her on the phone, but she \_\_\_.

a) already left b) already had

c) had already left d) has already left

3. We got \_\_\_ when we thought we’d won the lottery.

a) excited b) exciting

c) excitement d) been excited

4. The decision has \_\_\_ been taken.

a) yet b) still

c) just d) now

5. In the early 1990s the struggle between two \_\_\_ countries ended.

a) oppose b) opposed

c) opposing d) having opposed

6. Elvis Presley became the idol of his decade, \_\_\_ everywhere by young women.

a) having greeted b) greeted

c) greeting d) be greeted

7. Some Americans and Europeans thought that Europe \_\_\_ its strategic role.

a) would have been expanding b) would expand

c) will expend d) would be expanded

8. One of the greatest achievements in film-making was Eisenstein’s film “Potemkin” in which he \_\_\_ on the clash of opposites in order to create a new world.

a) focused b) have focused

c) had focused d) focuses

9. The secretary said that Mr. Cummings was not \_\_\_.

a) there b) here

c) in there d) there is

10. I believed \_\_\_ the most reliable person.

a) her to be b) her be

c) in her to be d) she to be

11. I happened \_\_\_ this news on TV.

a) to be hearing b) to hear

c) to have heard d) has heard

12. If he \_\_\_ , we’ll do this work.

a) will come b) came

c) comes d) is coming

13. There isn’t any bread \_\_\_ ?

a) is it b) isn’t it

c) is there d) doesn’t it

14. They \_\_\_ the contract by 3 o’clock yesterday.

a) had discussed b) have discussed

c) were discussing d) would discuss

15. They \_\_\_ from America.

a) has already returned b) have already returned

c) have returned already d) already have returned

16. The windows \_\_\_ at the moment.

a) are cleaned b) are being cleaned

c) are cleaning d) were cleaned

17. She sat down on a \_\_\_ .

a) falling tree b) fallen tree

c) tree that fall d) falled tree

18. Elvis Presley created a \_\_\_ image of modesty and courage.

a) mix b) mixing

c) mixed d) having been mixed

19. I \_\_\_ turn down their offer if they asked me.

a) won’t b) wouldn’t

c) mightn’t d) didn’t

20. He \_\_\_ interviewed at the moment.

a) is b) is being

c) has been d) will be

21. He asked me whether he \_\_\_ the doctor.

a) would call b) should call

c) called d) will call

22. If the bus \_\_\_ come soon, I’ll be late.

a) doesn’t b) will

c) won’t d) wasn’t

23. She wants \_\_\_ all the household jobs.

a) him doing b) him do

c) he to do d) him to do

24. He is expected \_\_\_ a report by the end of the month.

a) to make b) that he will have made

c) to be making d) making

25. Peter’s got a new girlfriend, \_\_\_ he?

a) isn’t b) doesn’t

c) has d) hasn’t

26. I \_\_\_ her since she left a year ago.

a) hadn’t seen b) didn’t see

c) haven’t seen d) don’t see

27. Ken \_\_\_ in the army for ten years before he retired and married.

a) was b) was being

c) had been d) would be

28. He said that he \_\_\_ any money on him.

a) hadn’t b) didn’t have

c) hasn’t got d) haven’t got

29. Everybody knows \_\_\_ a good doctor.

a) he is b) him be

c) his to be d) him to be

30. He was considered \_\_\_ a skillful economist.

a) to have been b) to be

c) that he was d) him to be

31. He will call you if he \_\_\_ you.

a) will need b) need

c) needs d) would need

32. There aren’t many good films nowadays, \_\_\_ ?

a) are they b) are there

c) don’t they d) is it

33. Our partners \_\_\_ through the contract.

a) have just looked b) has just looked

c) had just looked d) have just looked

34. When the meeting finned, he \_\_\_ to the decision.

a) had already come b) had already came

c) has already come d) have already come

35. If she \_\_\_ the bus to work, she would save a lot of money.

a) takes b) took

c) would take d) taken

36. Why \_\_\_ they \_\_\_ to London last summer?

a) had…go b) do…go

c) will go d) did…go

37. The policeman asked what \_\_\_.

a) happened b) did happen

c) had happened d) would happen

38. The boy \_\_\_ in an arm-chair is my brother.

a) sitting b) being sitting

c) sat d) having sat

39. The vase \_\_\_ by John was very old.

a) breaking b) broken

c) being broken d) be breaking

40. If I \_\_\_ you, I wouldn’t say it.

a) will be b) am

c) were d) would be

41. \_\_\_ they \_\_\_ to Madrid next autumn?

a) Would…go b) Will…go

c) Did…go d) Have…go

42. They \_\_\_ their grandmother yet.

a) haven’t visited b) didn’t visit

c) won’t visit d) wouldn’t visit

43. She is expected \_\_\_ to Japan by October.

a) her to do b) to go

c) to be going d) her going

44. Everybody knows \_\_\_ reliable partners.

a) them to be b) they are

c) they to be d) them are

45. The contract \_\_\_ in the morning is very important for us.

a) writing b) to be written

c) written d) was written

46. \_\_\_ they \_\_\_ this work by 3 o’clock yesterday?

a) Did…finish b) Will…finish

c) Were…finishing d) Had…finished

47. In ancient times shells \_\_\_ as money.

a) were used b) had been used

c) would be used d) are used

48. \_\_\_ is he speaking to?

a) What b) Whose

c) Who d) Why

49. Tom said that he hadn’t seen his secretary \_\_\_ .

a) last evening b) the evening before

c) yesterday in the evening d) in the last evening

50. James told his friend that he \_\_\_ to Germany the following week.

a) had been going b) will be going

c) was going d) to be going

**Вариант III**

Выберите один верный вариант ответа:

1. James told his friend that he \_\_\_ to Germany the following week.

a) had been going b) will be going

c) was going d) to be going

2. He said that he hadn’t had anything to eat \_\_\_ .

a) this morning b) in that morning

c) that morning d) in this morning

3. \_\_\_ is he speaking to?

a) What b) Whose

c) Who d) Why

4. In Britain paper production \_\_\_ in 1495.

a) has been introduced b) to be introduced

c) are introduced d) was introduced

5. \_\_\_ they \_\_\_ this work by 3 o’clock yesterday?

a) Did…finish b) Will…finish

c) Were…finishing d) Had…finished

6. Children \_\_\_ this school have to wear a uniform.

a) having attended b) attended

c) attending d) being attended

7. Everybody knows \_\_\_ reliable partners.

a) them to be b) they are

c) they to be d) them are

8. The first sandwich \_\_\_ to have been made by Lord Sandwich.

a) said b) is said

c) says d) is saying

9. They \_\_\_ their grandmother yet.

a) haven’t visited b) didn’t visit

c) won’t visit d) wouldn’t visit

10. Don’t cross the street here, \_\_\_ you?

a) will b) won’t

c) do d) don’t

11. If I \_\_\_, I wouldn’t say it.

a) will be b) am

c) were d) would be

12. The book \_\_\_ “Stand Before Your God” by Paul Watkins is about an upper-class English education.

a) being b) calling

c) called d) being called

13. The boy \_\_\_ in an arm-chair is my brother.

a) sitting b) being sitting

c) sat d) having sat

14. The teacher told \_\_\_ noise.

a) that the children shouldn’t make

b) the children that they didn’t make

c) the children not to make

d) the children that they wouldn’t make

15. Why \_\_\_ they \_\_\_ to London last summer?

a) had…go b) do…go

c) will…go d) did…go

16. If you \_\_\_ phone me first, I’ll phone you myself.

a) don’t b) won’t

c) didn’t d) haven’t

17. When the meeting finished, he \_\_\_ to the decision.

a) had already come b) had already came

c) has already come d) have already come

18. Our director \_\_\_ the balance sheet with chief accountant.

a) have already discussed b) has already discussed

c) had already discussing d) had already discussed

19. There aren’t many good films nowadays, \_\_\_ ?

a) are they b) are there

c) don’t they d) is it

20. The teacher \_\_\_ him a good mark if he made any progress in English.

a) will give b) give

c) would give d) gives

21. He was considered \_\_\_ a skillful economist.

a) to have been b) to be

c) that he was d) him to be

22. I expect \_\_\_ her test this time.

a) Anna pass b) Anna to pass

c) Anna passing d) Anna passed

23. He said that he \_\_\_ any money on him.

a) hadn’t b) didn’t have

c) hasn’t got d) haven’t got

24. By 1984 Spielberg \_\_\_ his own independent production studio.

a) had established b) have established

c) had been establishing d) had establish

25. I \_\_\_ her since she left a year ago.

a) hadn’t seen b) didn’t see

c) haven’t see d) don’t see

26. She wouldn’t like it, \_\_\_ she?

a) wouldn’t b) would

c) shouldn’t d) should

27. He is expected \_\_\_ a report by the end of the month.

a) to make b) that he will have made

c) to be making d) making

28. I’d like \_\_\_ with us for another week.

a) you to stay b) that you will stay

c) you stay d) you stayed

29. If the bus \_\_\_ come soon, I’ll be late.

a) doesn’t b) will

c) won’t d) wasn’t

30. He said he \_\_\_ late that evening.

a) will be b) is

c) would be d) was

31. He \_\_\_ interviewed at the moment.

a) is b) is being

c) has being d) will be

32. In the 1970s most Americans agreed that superpower Europe \_\_\_ in future.

a) would be b) to be

c) will be d) would have been

33. Elvis Presley created a \_\_\_ image of modesty and courage.

a) mix b) mixing

c) mixed d) having been mixed

34. Constant wars had \_\_\_ effects on the people of the 20th century.

a) shock b) be shocking

c) shocking d) having shocked

35. The windows \_\_\_ at the moment.

a) are cleaned b) are being cleaned

c) are cleaning d) were cleaned

36. No one of my classmates \_\_\_ Australia.

a) been to b) been in

c) gone to d) gone in

37. They \_\_\_ the contract by 3 o’clock yesterday.

a) had discussed b) have discussed

c) were discussing d) would discuss

38. They met yesterday \_\_\_ ?

a) did they b) didn’t they

c) they did d) hadn’t they

39. If he \_\_\_ , we’ll do this work.

a) will come b) came

c) comes d) in coming

40. He was considered \_\_\_ a skilled doctor.

a) to have been b) to be

c) that he was d) would be

41. I believed \_\_\_ the most reliable person.

a) her to be b) her be

c) in her to be d) she to be

42. He wanted to know if I had been to church \_\_\_ .

a) this week b) that week

c) next week d) last week

43. One of the greatest achievements in film-making was Eisenstein’s film “Potemkin” in which he \_\_\_ on the clash of opposites in order to create a new world.

a) focused b) have focused

c) had focused d) focuses

44. In the 1990s Europeans were sure that unified Europe \_\_\_ great.

a) would be b) will be

c) will have been d) shall be

45. Elvis Presley became the idol of his decade, \_\_\_ everywhere by young women.

a) having greeted b) greeted

c) greeting d) be greeted

46. I caught him \_\_\_ my diary.

a) being read b) reading

c) having read d) being reading

47. The decision has \_\_\_ been taken.

a) get b) still

c) just d) now

48. All the tickets \_\_\_ sold already.

a) were b) have been

c) are d) will be

49. I tried to get her on the phone, but she \_\_\_ .

a) already left b) already had left

c) had already left d) has already left

50. Recently the world’s climate \_\_\_ less stable.

a) has become b) have become

c) having become d) become

**КЛЮЧИ к тестам для определения уровня остаточных знаний по грамматике английского языка у студентов, закончивших 3 курс образовательного учреждения.**

**Вариант 1**

1A 11B 21C 31C 41C

2B 12C 22C 32A 42C

3B 13B 23A 33B 43B

4B 14B 24B 34C 44C

5B 15A 25B 35A 45C

6C 16B 26D 36D 46B

7A 17C 27A 37C 47D

8C 18D 28C 38C 48D

9B 19A 29B 39C 49C

10A 20D 30B 40A 50B

**Вариант 2**

1C 11B 21A 31C 41B

2C 12C 22A 32B 42A

3A 13C 23D 33A 43B

4C 14A 24A 34A 44A

5C 15B 25D 35B 45C

6B 16B 26C 36D 46D

7B 17B 27C 37C 47A

8A 18C 28B 38A 48C

9A 19B 29D 39B 49B

10A 20B 30B 40C 50C

**Вариант 3**

1С 11С 21B 31B 41A

2C 12C 22B 32A 42B

3C 13A 23B 33C 43A

4D 14C 24A 34C 44A

5D 15D 25C 35B 45B

6C 16A 26B 36A 46B

7A 17A 27A 37A 47C

8B 18B 28A 38B 48B

9A 19B 29A 39C 49C

10C 20C 30C 40B 50A